

**Chehalis River Basin Flood Control Zone District
Regular Meeting Minutes**

**Lewis County Commissioners Hearing Room
2nd floor of the Historic Courthouse
351 NW North St
Chehalis WA 98532**

Meeting Date: April 24, 2019

Meeting Time: 2:30 pm

I. Call to Order

The meeting was called to order by Chehalis River Basin Flood Control Zone District Supervisor Edna Fund at 2:30 p.m., Wednesday, April 24, 2019. Those in attendance were:

Edna J. Fund	Chehalis River Basin Flood Control Zone District Supervisor
Robert Jackson	Chehalis River Basin Flood Control Zone District Supervisor
Gary Stamper	Chehalis River Basin Flood Control Zone District Supervisor
Lara McRea	Interim Clerk, Board of Supervisors
Betsy Dillin	Senior Engineer, Lewis County Public Works
Jim Waldo (conf phone)	Attorney, Gordon, Thomas, Honeywell LLC
John Henricksen	Chehalis River Basin FCZD Advisory Committee Member
Bill Brumsickle	Chehalis River Basin FCZD Advisory Committee Member
Bonnie Coumbs	Chehalis River Basin FCZD Advisory Committee Member
Amber Caulfield	Civil DPA, Lewis County Prosecutor

II. Verification of a Quorum

There is a quorum of three district supervisors.

III. Introductions

Introductions were made.

IV. Approval of Minutes for March 27, 2019

Motion made by Supervisor Jackson to approve the minutes of March 27, 2019. Supervisor Stamper seconded the motion. Motion approved.

V. Public Comment

No comments.

VI. Invoice approvals

Invoice Approvals (Grant 17-1373 Chehalis Basin Strategy Participation)

• Payment to Gordon, Thomas, Honeywell for March 2019 Govt Affairs Svcs	\$ 9,000.00
• Payment to LC Public Works, Staff time for March 2019	\$ 4,416.20
• Payment to Lewis County Administration, Staff time for March 2019	\$ 1,945.45
• Payment to HDR Engineering Svcs 3.3.19-3.30.19	\$ 9,417.84
• Payment to Army Corps of Engineers-WRDA position	\$ 150,000.00
Total of all expenses:	\$ 174,779.49

Invoice Approvals (Grant 18-2599 Comprehensive Flood Hazard Management Plan)

• Payment to Perteet Engineering	\$ 9,268.18
• Payment to LC Public Works, Staff time for March 2019	\$ 697.27
Total of all expenses:	\$ 9,965.45

Grand Total of all expenses: \$ 184,744.94

Lara gave a briefing of the expenditures.

Motion made by Supervisor Jackson to approve the invoices totaling \$184,744.94. Supervisor Stamper seconded the motion. Motion approved.

VII. Resolution No. 19-002 Authorize the District Administrator to sign a personal services agreement between the district and Jim Waldo of Gordon, Thomas, Honeywell LLC

Supervisor Jackson made a motion to approve Resolution No. 19-002 authorizing the district administrator to sign a personal services agreement between the district and Jim Waldo of Gordon, Thomas, Honeywell LLC. Supervisor Stamper seconded.

Lara gave the staff report. The resolution authorizes Erik to sign for a personal services contract agreement between the district and Jim Waldo of Gordon, Thomas, Honeywell. The contract is effective April 1st through the end of 2019.

Motion approved.

VIII. Resolution No. 19-003 Notice of Public Hearing for 2019 Budget Amendment

Supervisor Jackson made a motion to approve Resolution No. 19-003 notice of public hearing for the 2019 budget amendment. Supervisor Stamper seconded.

Lara gave the staff report. The budget amendment will increase revenues and expenditures by \$41,144. These are carryover funds from 2018 for the districts RCO grants. The hearing will take place on Wednesday, May 22nd on or after 2:30 pm. The notice will be posted in the Chronicle on May 14th and May 18th and in the East County Journal on May 15th.

Motion approved.

IX. John Robinson notice to proceed

Lara noted that Erik is asking that the supervisors approve a notice to proceed for services provided by John Robinson.

Jim discussed John's credentials and the work he has done in the past. John's initial work effort would be \$29k and then \$5k a month for on call work. Once the contract is drafted it would be effective through 2019 and then revisited.

All three supervisors agreed to proceed with John's work knowing that a contract will be drafted.

X. Update on flood damage reduction project

Betsy gave an update on the project and said the district is looking at scoping the biological assessment work that is a requirement for the project.

Jim noted he has been discussing permitting and budgets with Office of Chehalis Basin.

Supervisor Fund discussed the state budget and noted the Office of the Chehalis Basin's ask was \$73.2 million. The governor's budget and senate budget both included \$50.2 budget. The house budget included \$83.2 million. Final budget was \$73.2 million.

Jim further discussed the biological assessment that is required.

XI. Comprehensive Flood Hazard Management Plan (CFHMP) update

Betsy noted that Perteet Engineering is currently gathering data and reviewing previous studies. They are preparing for the next stakeholder meeting which will be held on Tuesday, April 30th at 10:00 am in the Public Services building. At the next meeting the group will define goals and objective and review committee rules and structure.

XII. Good of the Order

Discussion was held about moving the meeting to 2:30 due to other meeting conflicts. The supervisors agreed.

Supervisor Stamper asked if the project is on schedule. Jim felt the project was about a month and a half behind.

Supervisor Stamper also noted that many people in the community have asked who will be paying for the maintenance of the dam in the future.

Supervisor Fund discussed Colonel Mark Gerald of the US Army Corps of Engineers attending the last mayor's meeting.

XIII. Adjournment

Supervisor Jackson made a motion to adjourn, Supervisor Stamper seconded the motion. Motion passed. Meeting adjourned at 2:59 p.m.

Respectfully submitted,



Lara McRea
Interim Clerk, Board of Supervisors