

**Chehalis River Basin Flood Control Zone District
Regular Meeting Minutes**

**Lewis County Commissioners Hearing Room
2nd floor of the Historic Courthouse
351 NW North St
Chehalis WA 98532**

Meeting Date: September 25, 2019

Meeting Time: 2:30 pm

I. Call to Order

The meeting was called to order by Chehalis River Basin Flood Control Zone District Supervisor Edna Fund at 2:30 p.m., Wednesday, September 25, 2019. Those in attendance were:

Edna J. Fund	Chehalis River Basin Flood Control Zone District Supervisor
Robert Jackson	Chehalis River Basin Flood Control Zone District Supervisor
Gary Stamper	Chehalis River Basin Flood Control Zone District Supervisor
Erik Martin	Chehalis River Basin Flood Control Zone District Administrator
Josh Metcalf	Lewis County Public Works Director
Jim Waldo	Attorney, Gordon, Thomas, Honeywell LLC
Diane Butorac	Department of Ecology, EIS Project Manager
Bill Brumsickle	Chehalis River Basin Flood Control Zone District Advisory Committee
Bonnie Coumbs	Chehalis River Basin Flood Control Zone District Advisory Committee
Lara McRea	Interim Clerk, Board of Supervisors

II. Verification of a Quorum

There is a quorum of three district supervisors.

III. Introductions

Introductions were made.

IV. Approval of Minutes for August 28, 2019

Motion made by Supervisor Jackson to approve the minutes of August 28, 2019. Supervisor Stamper seconded the motion. Motion approved.

V. Public Comment

No comments.

VI. Invoice approvals

Invoice Approvals (Grant 17-1373 Chehalis Basin Strategy Participation)

• Payment to Gordon, Thomas, Honeywell for Aug 2019 Govt Affairs Svcs	\$ 19,267.50
• Payment to Army Corps of Engineers-WRDA Funding	\$ 30,000.00
• Payment to LC Public Works, Staff time for July 2019	\$ 2,664.90
• Payment to LC Public Works, Staff time for August 2019	\$ 2,092.20
• Payment to Lewis County Administration, Staff time for August 2019	\$ 2,547.51
• Payment to HDR Engineering Svcs 8.4.19-8.24.19	\$ 43,413.10
Total of all expenses:	\$ 99,985.21

Invoice Approvals (Grant 18-2599 Comprehensive Flood Hazard Management Plan)

- Payment to Lewis County Public Works Staff time for August \$ 99.63
 - Payment to Pertect Engineering Svcs 7.29.19-8.31.19 \$ 28,490.92
- Total of all expenses: \$ 28,590.55**

Grand Total of all expenses: \$ 128,575.76

Motion made by Supervisor Jackson to approve the invoices totaling \$128,575.76. Supervisor Stamper seconded the motion.

Erik gave a briefing of the expenditures.

Motion approved.

VII. Department of Ecology-Diane Butorac-update on SEPA EIS Process

Diane Butorac, Project manager for the Department of Ecology (DOE) gave a presentation on the State Environmental Policy Act (SEPA) Environmental Impact Statement (EIS).
(SEE ATTACHED POWERPOINT PRESENTATION)

Diane noted the SEPA Draft EIS date of publication and start of the public comment period is February 27th. DOE is looking at a 45-60 day comment period. The minimum is 30 days for a comment period. The aquatic species restoration plans as well as the National Environmental Policy Act (NEPA) will be coming out in the fall and DOE wants adequate time for comments. No decision has been made on the comment period time yet.

Diane asked the supervisors to review calendars for the last week in March or the first week in April to see if there would be any community conflicts with holding a public meeting during this time. She said Tuesdays, Wednesdays and Thursdays are good days for the meetings. One meeting will likely be held in Lewis County and one in Montesano. She also noted that citizens' comments can be mailed and they do not need to attend a public meeting.

VIII. RCO Contract Amendment #4-District Administrator authorization to sign

Erik noted that the district received additional funding from the Washington State Recreation and Conservation Office (RCO) in the amount of \$1,241,995. The amendment is for additional tasks and deliverables for ongoing work performed as part of the Chehalis Basin Strategy during the 2019-2021 biennium.

Supervisor Jackson made a motion to approve the district administrator to sign RCO contract amendment #4 in the amount of \$1,241,995. Supervisor Stamper seconded.

Motion approved.

IX. Resolution No. 19-007 Public Hearing for 2019 Budget Amendment

Supervisor Fund introduced the hearing.

Erik Martin, District Administrator gave the staff report.

This hearing pertains to the recommendation to amend the 2019 Chehalis River Basin Flood Control Zone District budget as indicated in **Resolution #19-007**. Notice of this public hearing was published in the Chronicle on **September 17 & 21, 2019** and in the East County Journal on **September 18, 2019**.

- **The Notice** as published reflected an increase in expenditures of \$724,105 and in increase of revenue of \$724,105 for RCO Contract amendment #4.

- **Subsequent to the Notice being published in the paper**, the need to further increase expenditures and revenue in the amount of \$140,000 became necessary due to a funding request from the Army Corps of Engineers for the WRDA #214 agreement.
- **With the new changes incorporated, this total budget amendment** reflects an increase in expenditures of \$864,105 and an increase in revenue in the amount of \$864,105.
- **The total 2019 amended budget** will be \$1,619,249 for revenues and \$1,619,249 for expenditures.

Erik asked if there were any questions.

Supervisor Fund closed the question-and-answer portion of the hearing.

Erik asked that his previous comments be adopted into the record.

Supervisor Fund asked if anyone wanted to speak for or against the resolution.

No comments.

Supervisor Fund closed the hearing.

Supervisor Jackson made a motion to approve Resolution No. 19-007 Public Hearing for the 2019 Budget Amendment. Supervisor Stamper seconded.
Motion approved.

X. Announcements

Erik noted he has asked Josh to participate in some of the district's work and he will likely be attending more of the meetings.

XI. Adjournment

Supervisor Jackson made a motion to adjourn, Supervisor Stamper seconded the motion. Motion passed.
Meeting adjourned at 3:36 p.m.

Respectfully submitted,



Lara McRea
Interim Clerk